Client Info Sheet & Contact Details

Note: The issue of confidentiality is paramount to this relationship. All personal information is held securely in accordance with the appropriate legislation, confidential, and treated appropriately. My understanding is that nothing in this relationship is to be discussed outside of our conversations. There are times when references to others may be helpful; however, I would not ever mention a name or person that would lead someone to infer the discussion was about you as a client.

Client Information	
First name	Last name
Name you like to be called	
Address	
Telephone Numbers/Contact Details	
Home	Work
Cell phone	_
Email/s	
Best Contact Method/s (usual)	
Best Contact Method/s (short notice)	
Employment Information	
Occupation	
Employer Name	
Personal Information	
Gender N	Marital Status
Emergency contact	
Preferred coaching schedule: (Day(s) and time)	
Are you seeing a therapist at this time? If yes, briefly describe the reason for seeing a therapist	